

**Research Proposal Guidelines**  
**Institutional Review Committee Karnali Academy of Health Sciences**  
 (Revised August 2020)

1. Please download the “word” version of IRC KAHS PROPOSAL FORMAT, complete by inserting relevant information in the blank space below the respective shaded area.
2. The text of the proposal is single-spaced, uses a 12-point font, Times New Roman font.
3. Do not leave information blank, write YES, NO or NA( not applicable)
4. Do not type in shaded are, do not delete shaded area.
5. Do not modify the proposal format.
6. Electronic submission is must (irckahs@gmail.com)
7. Consent form, Tool, Questionnaire, Proforma, Photo, Dummy Table, Figure, Conceptual Framework, Work Plan, Gantt chart can be attached separately.
8. To avoid preliminary rejection, please go through the proposal in detail, follow it strictly and prepare your proposal accordingly.

<b>Checklist before you submit research proposal</b>		<b>YES/ NO/ NA</b>
1	Updated Curriculum Vitae of Principal Investigator	
2	Research Proposal	
3	Consent Form	
4	Tool	
5	Questionnaire	
6	Proforma	
7	Figure	
8	Dummy Table	
9	Photograph	
10	Timeline/ Gantt Chart/ Work Plan	
11	Declaration by the Principal Investigator	

Financial Details
Human Resource Cost
Field Cost
Laboratory Cost
Data Management Cost
Report Writing and Dissemination Cost
Logistic Management Cost
Monitoring and Evaluation Cost
Miscellaneous Cost
Total Budget of the Research
Ethical Approval Cost
Is This Funded Research? Yes/No, If Yes Please Specify.

<b>TITLE</b>
<b>PRINCIPAL INVESTIGATOR</b> FIRST NAME MIDDLE NAME LAST NAME AFFILIATION EMAIL CONTACT NUMBER
<b>CO INVESTIGATOR</b> NAME EMAIL
<b>CO INVESTIGATOR</b> NAME EMAIL
<b>CO INVESTIGATOR</b> NAME EMAIL
<b>CO INVESTIGATOR</b> NAME EMAIL

Summary of the Proposal Maximum words 500

Background of the Study

Rationale / Justification

Conceptual Framework

General Objective

Specific Objectives

Research Hypothesis/ Research Questions

Study Variables

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Research Design

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Research Method

--

Description of Research Design

--

Study Site and its Justification

--

Study Population

--

Sampling Unit

Sample size Please Enter Sample Size Formula if Applicable

Number of Participants

Sampling Technique

Inclusion Criteria



Exclusion Criteria

--

Data Collection Technique

--

Data Collection Tool

--

Pretesting

--

Validity and Tool Reliability

--

Potential Bias

--

Limitation of the Research

--

Plan for Supervision and Monitoring

--

Plan for Data Management and Analysis

--

Expected Outcome of Research Results

--

Plan for Utilization of Research Results

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**Ethical Consideration**

Are human participants required in this research? Yes/ No

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How many participants are required for the research?

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What is the frequency of the participant's involvement in the research?

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Responsibility of the research participants

--

Are vulnerable participants involved?

--

Are there any risks involved for the participants?

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Expected risk for human participants
Expected benefits for human participants
How informed consent is obtained from the research participants?
Who is responsible for obtaining informed consent?
Is there anything being withheld from the research participants at the time the informed consent is being sought?

Is the research sensitive to the Nepali culture and social values?
Is health insurance (if applicable) being made available to the research participants?
Is investigation going to be conducted in Nepal?
Name of Investigation Lab
Type of sample
Detail description of Investigation
Main person involved in investigation
Is there going to be a transfer of any biological materials outside the country?

Does the study involve transfer of DNA sample outside the country?

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Gantt Chart/ Work plan

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**References (Vancouver system)**

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**Declaration by the Principal Investigator**

I hereby certify that the above mentioned statements are true. I/ We shall commence the research after the approval from IRC KAHS and will comply fully with guidelines stated in the proposal. If the research is terminated, for any reason, I will notify IRC KAHS of this decision and provide the reasons for such actions. I will provide final summary of the research upon completion. For publication in journal, I shall acknowledge IRC KAHS approval and shall provide the committee a copy of such publication.

Name:

Date:

Signature:

Thank You